(Amended to include safeguarding statement- Sept 2005)

JOB DESCRIPTION

FOR TEACHERS OTHER THAN HEAD TEACHERS

SCHOOL: Bramcote Hills Primary School

NAME OF POSTHOLDER:

Job title: Primary School Teacher (Full Time)

Pay Scale:

Job purpose: To teach a class of children in KS 1 or 2 and contribute to the ongoing development of the school

Post(s) Responsible to: Key Stage Leader, SLT, DHT, HT

Post(s) Responsible for: Teaching a class of children and leading other colleagues in specified areas of the curriculum

Date of issue: October 2026 for February 2027

CORE REQUIREMENTS OF THE POST:

- As *a Teacher* you shall carry out the professional duties of a school teacher as circumstances may reasonably require as provided for under the relevant sections of the School Teachers' Pay and Conditions Document. A summary of these is attached for your information as Annex *A*.

- Should circumstances arise which require this job description to be reviewed and amended, any changes will be discussed with you in the first instance. Should a disagreement arise, you will be afforded the opportunity of a meeting to resolve the matter with your Head Teacher who may involve officers of the Education Department as appropriate. You may be accompanied at this meeting by a representative of your Trade Union if you so wish.

- In addition to the duties specified within the section "Particular Responsibilities", you may be asked to undertake any other duties which may reasonably be regarded as within the nature of the duties and responsibilities/grade of the post as defined, subject to the proviso that normally any changes of a permanent nature shall be incorporated into the job description in specific cases. This job description does not form part of the Contract of Employment.

- You are required to carry out your duties in line with the stated ethos and principles of the school and in line with your responsibility for promoting and safe

guarding the welfare of children and young persons for whom you are responsible or come into contact with.

- To promote and safeguard the welfare of children and young persons for whom you are responsible and with whom you come into contact with during the course of your duties and responsibilities. Your conduct must at all times be in accordance with the school's policies and procedures

- To report any causes for concern relating to the welfare and safety of children to the designated person, and the head teacher, or if unavailable the designated safeguarding governor or a member of the senior leadership team

- To attend safeguarding training as required by the school and maintain your knowledge and understanding of your responsibility for safeguarding children in this school

For Teachers other than Deputy/Assistant Head, Advanced Skills Teachers only:-

- This job description allocates duties and responsibilities but does not direct the particular amount of time to be spent on any or all of them. Your Head Teacher is responsible for maintaining a time budget on which you have been/will be consulted. You will be granted access to this at any reasonable time by arrangement with your Head Teacher.

PARTICULAR RESPONSIBILITIES:

i) The post requires you to:-

- teach pupils within the age range 4 - 11 in accordance with the professional duties of a teacher.

- take an equitable share of whole school curriculum care and management responsibilities. This may involve leading a subject.

- carry out your duties in line with the key tasks and management procedures of the school.

Issued by:
Head Teacher

Received by:
Post Holder